

Hoosier Academy, Inc.  
Board Meeting Minutes  
August 25, 2020

Upon determining the presence of a quorum, Board President, Michelle Study-Campbell, called the meeting to order at called the meeting to order at 6:05P.M. TUESDAY, August 25, 2020.

Board President Study-Campbell read the Board Mission: 1) make sure that our school accomplishes the outcomes it was chartered to produce (i.e. student achievement) and 2) Make sure that nothing illegal, unethical, or imprudent occurs.

Name	Present	Absent	Arrived Late	Departed Early	Electronic Participation
Michelle Study-Campbell	✓			6:42pm	
Gary Meyer	✓				
Maurice Boler	✓				
Jayne Short-DeLeon	✓		6:07pm		

Others in Attendance:

K12 Representatives	HA Staff	Community Members
Darren Reed Enrico Rudolph Todd McIntire Janice Silver Miranda Tolentino Patsy Woods Angie Baker Julia O'Sullivan Christina Ingram	Lynn McCoy	Richard Price Jeremy Noble

***B. Guest Introductions***

***C. Approval of the July 28, 2020 Board Meeting Minutes:***

Ms. Study-Campbell presented the July 28, 2020 minutes. Mr. Meyer motioned to approve the July minutes as presented. Mr. Boler seconded. Roll Call: Michelle Study-Campbell, abstained; Gary Meyer, yes; Maurice Bolder, yes; Jayme Short-DeLeon, yes. The motion passed.

***D. Adopt Board Agenda for August 25, 2020 Meeting:***

Ms. Study-Campbell presented the August 25<sup>th</sup> board meeting agenda. Mr. Meyer motioned to approve the August 25<sup>th</sup> board meeting agenda as presented. Mr. Boler seconded. Roll Call: Michelle Study-Campbell, yes; Gary Meyer, yes; Maurice Bolder, yes; Jayme Short-DeLeon, yes. The motion passed.

***E. Oral Communication:***

**II. Hoosier Academy, Governance and Organization**

***A. School Insurance Presentation, Martin Dezelan***

Mr. Dezelan presented the school's insurance plan to the Board.

The school will provide an updated student count in October as well as an updated list for auto liability coverage.

Ms. Study-Campbell left the board meeting at 6:42pm. Acting Board President Gary Meyer,

***B. EMO/HOS Evaluation, Jayme Short-DeLeon***

Ms. Short-DeLeon updated the board on the EMO/HOS annual evaluation. Ms. Short-DeLeon and Ms. McFann are working with the Insperity evaluation tool to help capture the climate and culture. Ms. Short De-Leon and Ms. McFann are meeting with Insperity to review the tool later this week. The EMO tool that was used last year is also being discussed in addition to adding some questions.

On behalf of Board President, Ms. Short De-Leon thanked all those involved with the town hall; those that answered questions and those that showed up

The Head of School evaluation will happen before the EMO evaluation. The HOS survey will be sent sometime next week (hopefully) and will be going to Hoosier staff and the Board will also be doing an evaluation.

***C. Hoosier Academy K-8 COVID Response Plan Update, Mrs. Tolentino and Dr. Silver***

Ms. Tolentino and Dr. Silver provided an update on how the engagement with the Hoosier Indy students has been going since they are all virtual due to COVID.

Mr. Meyer asked about the transition plan for those that are taking on extra responsibilities are being compensated. Ms. Tolentino said it is a little bit of both and mentors are being compensated. New teachers will have a mentor assigned to them. The mentor teacher are teachers who volunteered and chosen to support and will work with them during their week.

A sample schedule for when students return to the building was shared and making note of when breaks would occur to allow time for handwashing, direct traffic flow through hallways to encourage social distancing, and lunch and recess do not overlap.

Ms. Tolentino stressed the importance of making sure that everyone is safe but knows that things change. Classrooms will be set for as much social distancing as possible. Windows can open to allow for additional circulation, partitions will be set up for tables where individual seating is not allowed, all desks and table will be facing the same way, and material sharing will be limited. Recess will occur by grade level and zones will be crated and students divided accordingly. Zones will be rotated throughout the

week so all students get a chance to participate in each zone. Additional clean/sanitization of playground equipment will occur.

Dr. Silver provided an update on the start of school for Insight. The first two weeks have been focused on building relationships and getting familiar with D2L platform. Staff at Insight have multiple certifications to allow for coverage in an area where there was a vacancy.

Based on the resignations, the Hoosier Indy middle school teachers to cover the Insight vacancies. Insight MS has a math opening which is being covered by math interventionist.

Insight staff schedules had to shift to help cover vacancies. The math and science that were not able to cover due to staff having multiple license, IST is supporting those classes.

#### ***D. School Handbooks Process Update, Dr. Silver***

Dr. Silver has met with Jenny Perry and shared the process for updating the school handbook. Dr. Silver will provide a draft copy to legal (was sent the draft today) and will provide feedback to the school.

### **III. Hoosier Academy- Financial, Legal and School Operations**

#### ***A. Financials, Enrico Rudolph***

Mr. Rudolph presented the FY20 July financials to the Board.

The July financials from prior forecast budget FY21 vs. the current forecast 1+11

#### **Revenue/Funding:**

- \$2,6k Revenue increase due to enrollment

#### **Expenses:**

- Teacher expense decrease due to open positions
- Student expenses inline with forecast
- Administration and Governance inline with funding
- Technology expenses inline with funding

Mr. Boler motioned to accept the July 2020 financials subject for review and audit. Ms. Short-DeLeon seconded. Roll Call: Gary Meyer, yes; Maurice Bolder, yes; Jayme Short-DeLeon, yes. The motion passed.

Mr. Meyer stated that the finance committee has reviewed the July vouchers and found nothing unusual. Ms. Short-DeLeon motioned to accept the July 2020 vouchers for Insight and Indy for audit. Mr. Boler seconded. Roll Call: Gary Meyer, yes; Maurice Bolder, yes; Jayme Short-DeLeon, yes. The motion passed.

**B. Community Update, Christina Ingram**

Ms. Ingram provided the community report update. See attached report.

**C. Enrollment Report, Julia O'Sullivan**

Ms. O'Sullivan provide the WD/Retention numbers for Insight: the data was pulled August 10<sup>th</sup>.

Insight School of Indiana

**2020-2021 Board Enrollment Report**

8/10/2020	Starting Group	853												
	AJG Approvals	0												
	Withdrawals	5	0									Enrollment	WD	August
8/17/2020		848	0	848	5							99.41%		
	Starting Group Retention	August Retention	September Retention	October Retention	November Retention	December Retention	January Retention	February Retention	March Retention	April Retention	May Retention	June Retention	Overall Retention	
Enrolled	853	0	0	0	0	0	0	0	0	0	0	0	853	
Withdrawals	5	0	0	0	0	0	0	0	0	0	0	0	5	
Retention Rate	99%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	99.4%	
2020-21 Total Withdrawals Overall:			5	Average Retention Rate:		#DIV/0!								

Overall WD, 5

The WD/Retention numbers for Hoosier Indy:

Hoosier Academy

**2020-2021 Board Enrollment Report**

8/10/2020	Starting Group	165												
	AJG Approvals	3												
	Withdrawals	15	0									Enrollment	WD	August
8/17/2020		150	3	153	15							91.07%		
	Starting Group Retention	August Retention	September Retention	October Retention	November Retention	December Retention	January Retention	February Retention	March Retention	April Retention	May Retention	June Retention	Overall Retention	
Enrolled	165	3	0	0	0	0	0	0	0	0	0	0	165	
Withdrawals	15	0	0	0	0	0	0	0	0	0	0	0	15	
Retention Rate	91%	100%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	91.1%	
2020-21 Total Withdrawals Overall:			15	Average Retention Rate:		#DIV/0!								

Overall WD, 15.

The enrollment for Insight for the month of July was 854:

Grade	July			August		
	18-19	19-20	20-21	18-19	19-20	20-21
K						
1						
2						
3						
4						
5						
6						
7	26	29	24	36	39	
8	79	104	73	79	105	
9	123	130	115	108	129	
10	166	235	151	153	239	
11	229	227	210	176	243	
12	267	198	281	219	163	
Total	890	923	854	771	918	

The enrollment for Hoosier Indy for the month of July was 163

Grade	July			August		
	18-19	19-20	20-21	18-19	19-20	20-21
K	11	9	21	11	8	
1	11	10	18	10	9	
2	14	12	11	9	14	
3	19	12	15	13	11	
4	11	13	20	10	14	
5	26	16	18	24	17	
6	15	19	14	12	16	
7	19	20	25	13	21	
8	16	14	21	14	13	
9	123	130	115	108	129	
10	166	235	151	153	239	
11	229	227	210	176	243	
12	267	198	281	219	163	
Total	226	125	163	184	123	

***D. Operational Update and Compliance Report, Julia O’Sullivan***

Ms. O’Sullivan provided a report for the Office of Charter Schools and the IDOE:

	8/15/2020	9/15/2020	10/15/2020	10/30/2020	11/15/2020
Monthly Student Suspension/Expulsion Report	submitted	due	due		due
Review and advise OCS of any changes in school leadership	submitted	due	due		due
Review and advise OCS of any updates re school's location	submitted	due	due		due
Review and advise OCS of changes in teachers	submitted	due	due		due
Review and update OCS of any change in the Organizer tax exempt or not-for-profit corporation status	submitted	due	due		due
Review Board of Directors Contact Information	submitted	due	due		due
October ADM				due	
February ADM					
Quarterly Report (within 30 days of EOQ - April 30, July 30, October 30 and January 30)				due	
IRS Form 990 (due on the 15h day of the 5th month following the end of the tax year)					
Indiana NP-20 (due on the 15h day of the 5th month following the end of the tax year)					
School Health Report					
Restraint/Seclusion Incident Report					
Projected Budget					
School Calendar					
Projected Enrollment					
Enrollment Report (due after May 31)					

Year	Report Name	Final Submit Date	Status
2020	Homebound/Hospitalized	6/30/2020	N/A
2020	Evaluation (SPED)	7/17/2020	Complete
2020	Title I	8/28/2020	In process
2020	Dual Credit Completion	9/25/2020	
2020	Graduates	10/5/2020	
2020	Termination (SPED)	10/5/2020	
2021	Membership	10/8/2020	
2020	Educator Ratings	10/30/2020	
2021	WIDA TL (Grades KG-13)	11/6/2020	
2021	English Learner & Immigrant	12/18/2020	
2021	Membership	2/19/2021	
2021	RT-Access	6/30/2021	
2021	School Personnel Number Lookup	6/30/2021	
2021	Student Test Number Lookup	6/30/2021	
2021	Real Time	6/30/2021	
2021	Attendance for RT Submitters	7/9/2021	
2021	Curricular Materials (TB)	10/31/2019	no 20-21 info on state website yet
2021	Pupil Enrollment (uses RT & EM data)	11/8/2019	no 20-21 info on state website yet
2021	Certified Employee	11/15/2019	no 20-21 info on state website yet
2021	Noncertified and Other Personnel	11/15/2019	no 20-21 info on state website yet
2021	Special Education	12/20/2019	no 20-21 info on state website yet
2021	Certified Employee (final edits for CP)	2/14/2020	no 20-21 info on state website yet
2021	Certified Position	2/14/2020	no 20-21 info on state website yet
2021	Course Completion	2/14/2020	no 20-21 info on state website yet
2021	IREAD (Grades 3-5)	3/27/2020	no 20-21 info on state website yet
2021	Special Education	4/17/2020	no 20-21 info on state website yet
2021	Additional Student Information	6/5/2020	no 20-21 info on state website yet
2021	Educator Evaluation	6/12/2020	no 20-21 info on state website yet
2021	Expulsion/Suspension	6/19/2020	no 20-21 info on state website yet
2020	LEP Federal Flexibility	6/19/2020	no 20-21 info on state website yet
2021	IREAD-3 Exemptions	6/29/2020	no 20-21 info on state website yet
2021	Certified Employee	6/30/2020	no 20-21 info on state website yet
2021	Certified Position	6/30/2020	no 20-21 info on state website yet
2021	Course Completion	6/30/2020	no 20-21 info on state website yet
2021	IREAD: Summer Retest (Grade 3-5)	7/17/2020	no 20-21 info on state website yet

### ***E. Personnel Report, Nadina McFann***

The personnel report is reflecting the resignations that were effective as of July 31, 2020. One teacher currently on leave and there have been 4 new hires that started August 3<sup>rd</sup>. The administration team is interviewing for the following positions: ISIN Math; Special Education Teacher; Hoosier Indy K-8 Interventionist; Hoosier Indy MS Science and Math; and Hoosier Indy elementary teachers.

## **IV. School and Student Outcomes**

### ***A. Continuous Improvement Plan CTE Update, Dr. Silver***

## Fall 2020 CTE Clusters/Pathways

### CTE courses offered this term (12)

- Caps Work Experience (Work-based learning) - 55 seniors enrolled (includes work, service and project-based)
- Caps Work Sample (Portfolio) – 76 seniors enrolled
- 20 students are currently enrolled in both CAPS courses, so there are a net of 56 seniors using Pathway Graduation to graduate fall 2020 or spring/summer of 2021.
- Other CTE Courses offered this term
  - Marketing I
  - Entrepreneurship I
  - Life Skills (Interpersonal Relationships)
  - Intro to Health Science
  - Health Science I
  - Nutrition and Wellness
  - Intro to Computer Science
  - Digital Applications (Computer Literacy)
  - Computer Science I
  - Achieving (Preparing) Career and College
- There is no data available on senior pass rates yet, as we are only in the second week of school.

### For current freshmen (2024 Cohort)

As of 8/18/2020 – 115 Active 9<sup>th</sup> Graders in 2024 Cohort

71 9<sup>th</sup> Graders Have Identified a CTE Cluster (62%)

- 25 (35%) Business and Marketing Cluster
  - 6 Entrepreneurship, 9 Management, 10 Accounting
- 20 (28%) Information Technology – Computer Science
- 26 (37%) Health Sciences – Health Careers Specialties
  - 1 Pharmacy, 6 Biomed and 19 Nursing
- 44 new freshmen have not yet declared cluster.
- Does not include Certificate of Completion students who are ineligible for pathway graduation.

### Staffing

- CTE Teachers: There are five full-time positions currently filled by 5 full-time teachers. One teacher is new hire to Hoosier and one is transfer from math department. Remaining three are continuing from last year. Grad coaches are not teaching CTE courses this term.

### ***B. Student Support Services Report, Angie Baker***

Ms. Baker provided the strong start data for Insight and Indy. All students must attend an online learning course and live learning course and Insight was at 89% for MS and 76% for High School. Student login within the first 3 days of school is 90% for both schools. Live orientation for Insight was 85% and 95% for middle school. Hoosier Indy was 100%.

Next Regular Board meeting is September 22, 2020, Caito Dr. at 6:00pm.  
Being no further business, the meeting adjourned at 8:32pm  
Signatures for Approval of the August 25, 2020 Minutes.

Michelle Study-Campbell, Board President

Gary Meyer, Board Secretary

Date

Date

9/22/2020