

Hoosier Academy, Inc.
Regular Board Meeting Minutes
December 17, 2019

Upon determining the presence of a quorum, Board President Michelle Study-Campbell called the meeting to order at 6:01P.M. TUESDAY, December 17, 2019.

Chairman Study-Campbell read the Board Mission: 1) make sure that our school accomplishes the outcomes it was chartered to produce (i.e. student achievement) and 2) Make sure that nothing illegal, unethical, or imprudent occurs.

Name	Present	Absent	Arrived Late	Departed Early	Electronic Participation
Michelle Study-Campbell	✓				
Gary Meyer	✓				
Maurice Boler	✓				
George Giltner					
Jayne Short-DeLeon		✓			

Others in Attendance:

K12 Representatives	HA Staff	Community Members
Janice Silver Enrico Rudolph Liz Roth, phone Amelia Torres Miranda Tolentino Patsy Woods Angie Baker Christina Ingram, phone Mike Dardaris	Adrienne Elizondo	Elliot Cox Travis Cox Amanda Cox

B. Approval of the November

Mr. Meyer motioned to approve the November 17, 2019 minutes. Mr. Boler seconded. The motion passed

C. Adoption of the December Agenda:

Ms. Study-Campbell presented the December 17, 2019 agenda as presented with the proposed changes of tabling the last two items in the Student and School Outcomes. Mr. Meyer motioned to approve the December agenda with the proposed changes. Mr. Boler seconded. The motion passed.

D. Oral Communication:

None.

III. Hoosier Academy, Governance and Organization

A. Mission Moments

Hoosier Academy Indianapolis middle school student, James Cox, 7th grade.

B. Insight Renewal Update, Dr. Janice Sliver

The school has received correspondence from Ball State on the Insight renewal and has confirmed the date for the progress monitoring of January 22, 2020. The leadership team is reviewing and working on the identified standards with the goal of having materials sent to the review team by January 13th.

C. EMO Evaluation Process Update, Mr. Boler

The work session with the board and K12 is January 11, 2020 from 10-2. The location is to be determined.

II. Hoosier Academy, Financial, Legal, and School Operations

A. Financial Report, Enrico Rudolph

The prior forecast 4+8 vs. Current forecast 5+7:

Revenue/Funding:

- 131k funding increase, due to teacher appreciation grant and funding adjustment (837 students)

Expenses:

- Teacher expense decrease due to realignment of headcount (Student Support Admin paid by K12)
- 160k student expenses increase due to K12 invoice adjustment (higher enrollment after count date) + 30k for testing computers
- Administration and Governance /Technology inline with funding
- Technology expenses inline with funding

The FY20 budget vs. the current forecast:

Enrollment:

- Average enrollment down by 59 students

Revenue/Funding:

- (885k) funding decrease due to low enrollment

Expenses:

- Teacher expense increase due to HC realignment
- Student and Family Services increase due to higher enrollment
- Administration and Governance inline with decreased funding / Decrease due to HC realignment between cost lines
- Technology expenses inline with decreased funding
- Insurance / Facilities / Other expenses decrease due to depreciation adjustment

Mr. Meyer motioned to accept the November financials subject for review and audit. Mr. Boler seconded.

Mr. Meyer stated that the finance committee has reviewed the vouchers and found nothing unusual; and motioned to accept the November 2019 vouchers for Insight and Indy for audit. Mr. Boler seconded.

K12 is putting out a new accounting system and the rollout will be in March. The changes will be presented next month.

Mr. Rudolph stated that the 2018-2019 final audit will be next month. Some of the findings were operational and paying attention to the details.

B. Community Report

See attached report.

Family Engagement Coordinator, Christina Ingram, highlighted the events that have taken place around the state. Additional information regarding Learning Coach University were shared along with the types of resources that have been added since last month.

C. Enrollment Report

The November total enrollment for Hoosier Indy is 119, which is down from last month of 127 for grades K-8. The November total enrollment for Insight is 914 which is down from last month of 974 for grades 7-12.

The retention rate for November is at 60%, down from last month at 67% at Hoosier Indy and 82% at Insight, down from last month at 94% at Insight.

	Starting Group Retention	August Retention	September Retention	October Retention	November Retention	December Retention
Enrolled	134	23	17	18	15	9
Withdrawals	42	17	10	12	6	0
Retention Rate	69%	26%	41%	33%	60%	100%

	Starting Group Retention	August Retention	September Retention	October Retention	November Retention	December Retention
Enrolled	804	161	156	100	66	40
Withdrawals	203	95	66	40	12	6
Retention Rate	75%	41%	58%	60%	82%	85%

K12 Enrollment and marketing team is actively focusing and working on identifying Hoosier and Insight through various social media outlets. The board again stressed the need to focus on the hybrid program.

D. Operational Update and Compliance Report

The compliance reports now contain a submission tab as requested last month.

State Reporting Update:

Year	Report Name	Final Submit Date	Status
2019	Evaluation (SPED)	7/19/2019	Complete
2019	Termination (SPED)	8/1/2019	Complete
2019	Real Time	8/16/2019	Complete
2019	Homebound/Hospitalized	8/31/2019	N/A
2019	Title I	9/16/2019	Complete
2019	Dual Credit Completion	9/20/2019	Complete
2019	Graduates	10/4/2019	Complete
2020	Membership	10/4/2019	Complete
2019	Termination (SPED)	10/4/2019	Complete
2020	WIDA TL (Grades KG-13)	10/14/2019	N/A
2020	Curricular Materials (TB)	10/31/2019	Complete
2020	Pupil Enrollment (uses RT & EM data)	11/8/2019	submitted; final signature due 11/15
2020	Curricular Material Assistance	11/12/2019	Complete
2020	Certified Employee	11/15/2019	in progress
2020	English Learner & Immigrant	11/15/2019	in progress
2020	Noncertified and Other Personnel	11/15/2019	in progress
2019	Educator Ratings	11/29/2019	
2020	ILEARN: Biology ECA (Grades 7-12) Winter	12/20/2019	
2020	ISTEP+: Grad 10 First Time Testers	12/20/2019	
2020	Special Education	12/20/2019	

Ball State Office of Charter Schools Update:

	9/15/2019	10/15/2019	10/30/2019	11/15/2019	12/15/2019
Monthly Student Suspension/Expulsion Report	submitted	submitted		submitted	due
Review and advise OCS of any changes in school leadership	submitted	submitted		submitted	due
Review and advise OCS of any updates re school's location	submitted	submitted		submitted	due
Review and advise OCS of changes in teachers	submitted	submitted		submitted	due
Review and update OCS of any change in the Organizer tax exempt or not-for-profit corporation status	submitted	submitted		submitted	due
Review Board of Directors Contact Information	submitted	submitted		submitted	due
October ADM			submitted		
February ADM					
Quarterly Report (within 30 days of EOQ - April 30, July 30, October 30 and January 30)			submitted		
RS Form 990 (due on the 15th day of the 5th month following the end of the tax year)					
Indiana NP-20 (due on the 15th day of the 5th month following the end of the tax year)					
School Health Report					
Restraint/Seclusion Incident Report					
Projected Budget					
School Calendar					
Projected Enrollment					
Enrollment Report (due after May 31)					

E. Personnel Report

The board has seen and reviewed the personnel report and did not have any follow-up questions.

III. Hoosier Academy, School and Student Outcomes

A. Continuous Improvement Plan Academic and Student Support Services Report

See attached reports for CIP.

5 certified CTE teachers, 8 pathways, and as of December 11th, 134 active 9th grades, 130 (97%)

have identified a CTE pathway; and 2 (4%) 9th grades need an identified pathway.

The pass rates for 12th graders in CTE, CAPS Experience, 90%+ passing rate and CAPS Portfolio, 82% passing rate. UPDATE 12/17 is 86%.

The leadership team along with the graduation coaches have actively looking at other pathways to offer students.

B. Career Destination Academy Presentation

Mike Dardaris, from K12 Career Readiness for the northern region presented to the board how the Career Readiness program with K12 could be used to capitalized on the work that Insight has been doing with the graduation pathways. K12's CR would allow for the school to fold into the partnerships that the K12 CR program has established. A difference between what Insight is currently doing to the Destination Academy would provide more wraparound services and support to students as well as support to the teachers. Career Destination Academy Schools identify a pathway that have identified courses within to help students earn certifications at the end of the course.

Large organizations and complies such as CVS, has reached out to K12 for partnerships to help fulfill a need for pharmacy technicians, and there is a potential partnership with Cummins.

The proposed next steps from January to March for the board is to approve to add DCA program, survey existing families to determine pathway interest/demand, staffing needs, finalize program plans and pathways, and finalize any approval requirements. Then, in spring, the school would update the websites and begin first round interview for key staff.

The board needs to know and discuss the financial impact; further information on what is the difference between what we are currently doing now to this program; how has INDLS been impacted by going to a Career Destination Academy; and could the school partner with local career centers. Currently, the Perkins Grant does not apply to virtual programs.

Ms. Roth is working on the financial impact along with other key pieces and will be providing more information in January.

C. Student Support Services Report

See attached report.

D. Data on Student Teacher Ratio Update

Tabled for next month.

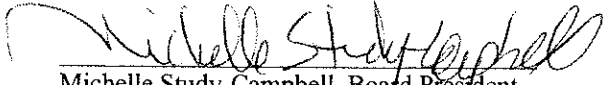
E. Computer Cycle and Technology Tracking Ticket Update

Tabled for next month.

V. Board Development

A. Items for next month:

Next Board meeting is January 28, 2020, Caito Dr. at 6:00pm.
Being no further business, the meeting adjourned at 8:10pm
Signatures for Approval of the December 17, 2019 Minutes.


Michelle Study-Campbell, Board President

1-30-20
Date


George Giltner, Board Secretary

1/28/20
Date

DRAFT

The background is a festive Christmas-themed image. It features a dark brown wooden plank texture. Scattered throughout are white snowflakes and soft, out-of-focus bokeh lights in warm tones like gold, yellow, and red. In the corners, there are various Christmas decorations: a gold star, a blue star, a gold bell, and clusters of red and gold ornaments. The overall atmosphere is warm and celebratory.

HOOSIER STRUT

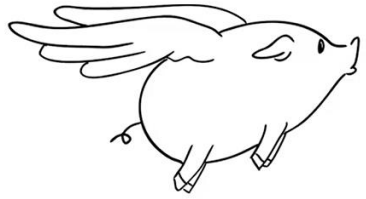
Community Engagement



THANKSGIVING DINNERS

Hoosier Helpings

Indy Learning Center MS



PIGASUS
PICTURES

Bloomington, IN

Guest Speaker: National Geographic Explorer Daniel Arauz



Puerto Rico

Guest Speaker: National Geographic Explorer Astrid Andersson



Hong Kong



Class Connect

VIRTUAL EVENTS: SPEAKERS & TOURS

Social Media Takeover

- [Facebook.com/InsightIndiana](https://www.facebook.com/InsightIndiana)
- [Facebook.com/](https://www.facebook.com/)
- Twitter: @hoosier_isin



Teacher Spotlight

MRS. TATONE

SPECIAL EDUCATION

I have been teaching at Hoosier for 6 years and teaching for 13 almost 14 years.

I have 2 amazing children who are 12 and 8. My daughter is a competitive swimmer and my son is obsessed with baseball! When I am not at a swim meet or ball park, we enjoy going to Lake Michigan together!



Festive Fridays

Join us this month as we show off our holiday spirit!

December 6: Holiday PJ Day

December 13: Grinch Gear

December 20: Ugly Sweater Day

December 27: Holiday Colors



DECEMBER
TEAM
BUILDING
THURSDAY
12/5/2019



Insight School of Indiana

BSU - CIP

December 2019

Fall 2019 CTE Pathways

8 different pathways as follows in 3 concentrated clusters;

6 pathways in the *Business and Marketing* cluster:

- Accounting
- Entrepreneurship
 - *Business Management/Administration*
 - *Entrepreneurship*
- Marketing
 - *Hospitality and Tourism*
 - *Marketing Management*
 - *Marketing Sports and Entertainment*

1 pathway under the *Health Sciences/Health Occupations* cluster:

- Health Careers Specialties

1 pathway under the *Information Technology* cluster:

- Computer Science

Staffing

- 5 CTE teachers

As of 12/11/2019 – 134 Active 9th Graders 2023 Cohort

130 (97%) 9th Graders Have Identified a CTE Pathway

- 85 (65%) Business and Marketing Cluster
 - *11 Business Administration*
 - *66 Business Management*
 - *7 Entrepreneurship*
 - *1 Marketing Sports and Entertainment*
- 23 (17%) Information Technology – Computer Science
- 22 (17%) Health Sciences – Health Careers Specialties

4 (2%) 9th Graders Need An Identified Pathway

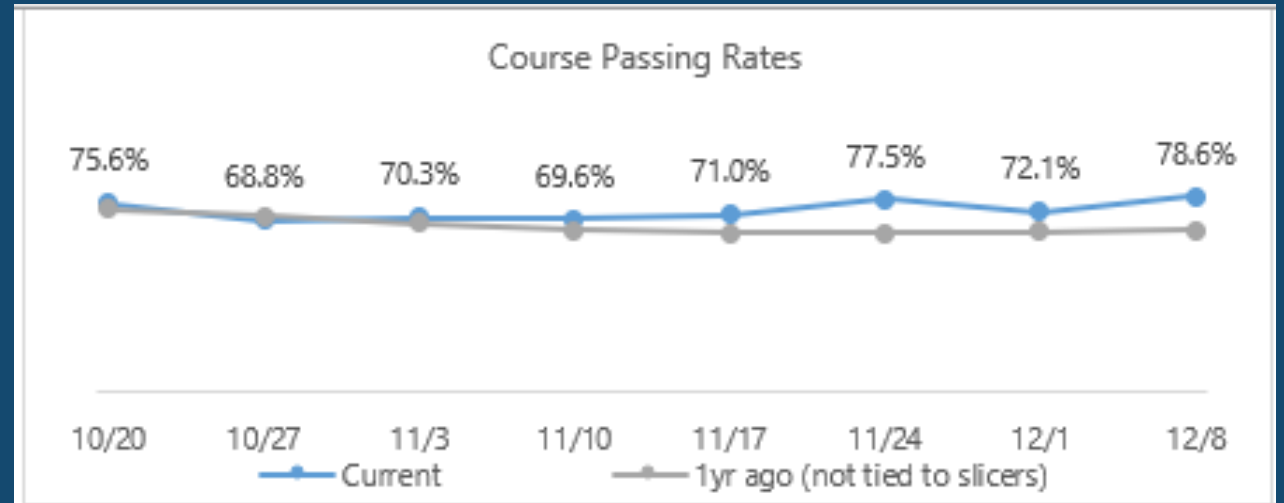
CTE – 12th Grade Pass Rates

Capstone Student Data - Two courses: Experience
and Portfolio

CAPS Experience: 90% + passing rate

CAPS Portfolio: 82% passing rate

December





Student Support Services

December 2019

What is Learning Coach University?

- We believe that every student can succeed here at Hoosier Academies. Behind every successful student is an amazing Learning Coach.
- LCU provides tools and resources to set the LC up for success.
 - Handbook is provided to support LC's as they go through the following activities; setting up accounts, accessing the OLS, how to log attendance, and includes examples of a daily routine.
 - LCU has many of videos and tutorials available.
 - Once they have reviewed the handbook and website, LC's complete a survey and may request a certificate.



Learning Coach University Updates

Ask Rose Homework Help for Math and Science



1-877-ASK-ROSE (1-877-275-7673)

HOW IT WORKS

From “Huh?” to “Aha!” – rather than simply giving students answers, AskRose tutors help students truly comprehend the questions, arrive at the answers themselves, and prepare to tackle similar questions on their own.

When students are stumped by a math or science problem:

- 1 They can call, email or chat online with a friendly tutor.
- 2 The tutor starts the session by reviewing the problem.
- 3 The tutor guides students through the problems until he/she understands the solution.

<https://www.smore.com/yp3u2>

Learning Coach University Updates

Free Tools for Students and Parents



About Khan Academy

Khan Academy offers practice exercises, instructional videos, and a personalized learning dashboard that empower learners to study at their own pace in and outside of the classroom. We tackle math, science, computer programming, history, art history, economics, and more. Our math missions guide learners from kindergarten to calculus using state-of-the-art, adaptive technology that identifies strengths and learning gaps. We've also partnered with institutions like NASA, The Museum of Modern Art, The California Academy of Sciences, and MIT to offer specialized content.


<https://www.smore.com/yp3u2>

Learning Coach University Updates

Learning Coach University Handbook


[Access the handbook file](#)

Ready? Take the LC University Completion Quiz



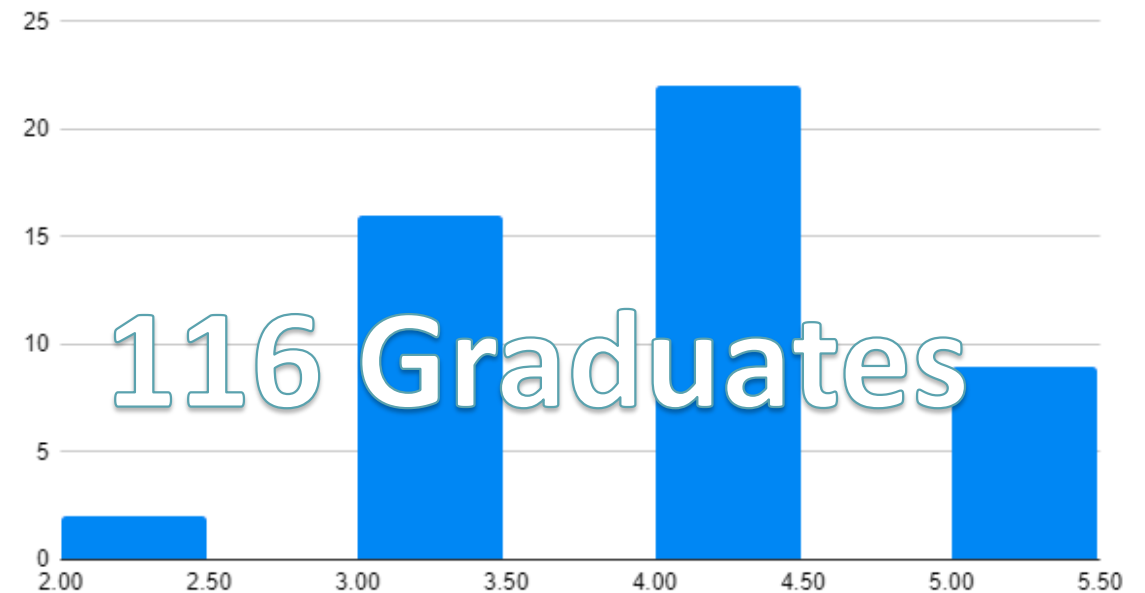
[LC University Comple...](#) forms.gle

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Histogram



116 Graduates

<https://www.smore.com/yp3u2>

Strong Start Metrics

INSIGHT	10/21/2019	10/28/2019	11/4/2019	11/11/2019	11/18/2019	11/25/2019	12/2/2019	12/9/2019
New students put in HR/Advisor class on time	98.40%	98.40%	98.30%	98.20%	97.80%	97.80%	98.20%	98.10%
New students complete welcome to online learning course on time	42.90%	41.60%	42.80%	44.80%	43.60%	46.40%	42.50%	46.40%
New students log in within 1st 5 days	93%	92%	92.80%	93%	92.50%	93%	90.80%	93.30%
New studnets attend live orientation session	81%	79%	80%	81%	80%	81%	77.60%	81%
New students receive connection call on time	91.8	90.00%	90%	91.20%	89.50%	91.50%	87.80%	91.60%
Indy	10/21/2019	10/28/2019	11/4/2019	11/11/2019	11/18/2019	11/25/2019	12/2/2019	12/9/2019
New students put in HR/Advisor class on time	100%	100%	100%	100%	100%	100%	100%	100%
New students complete welcome to online learning course on time	24.70%	25.80%	26.30%	26.80%	28.90%	29.20%	25.90%	31.10%
New students log in within 1st 5 days	86.50%	87.10%	87.20%	86.10%	88.40%	89%	86.40%	89%
New studnets attend live orientation session	64.40%	64.40%	63.75%	63.40%	64%	65.80%	63.20%	65.60%
New students receive connection call on time	91.20%	93.50%	92.40%	93.60%	97.90%	93.60%	89.70%	94%

Student Support Data

- 57 Attendance Conferences
- 24 students placed on Academic Absenteeism Plans
- 32 students referred for manifestation
- 5 students identified as needing possible additional services and referral
- 103 students participated in Attendance Matters sessions (not including those who have watched the recording)

