

Hoosier Academy, Inc.
Regular Board Meeting Minutes
November 19, 2019

Upon determining the presence of a quorum, Board President Michelle Study-Campbell called the meeting to order at 6:01P.M. TUESDAY, November 19, 2019.

Chairman Study-Campbell read the Board Mission: 1) make sure that our school accomplishes the outcomes it was chartered to produce (i.e. student achievement) and 2) Make sure that nothing illegal, unethical, or imprudent occurs.

Name	Present	Absent	Arrived Late	Departed Early	Electronic Participation
Michelle Study-Campbell	✓				
Gary Meyer	✓				
Maurice Boler	✓				
George Giltner	✓				
Jayne Short-DeLeon		✓			

Others in Attendance:

K12 Representatives	HA Staff	Community Members
Janice Silver Enrico Rudolph Liz Roth Amelia Torres Miranda Tolentino Patsy Woods Carol Sepaniak Christina Ingram, phone	Alissa Davis Sara Brooks Jennifer Lyons Connie Smith Adrienne Elizondo	Gabriel Lewis, student William Lewis Latrisha Weber

B. Approval of the October Minutes:

Mr. Giltner motioned to approve the October 22, 2019 minutes. Mr. Meyer seconded. The motion passed

C. Adoption of the November Agenda:

Ms. Study-Campbell presented the November 19, 2019 agenda as presented. Mr. Giltner motioned to approve the November agenda. Mr. Meyer seconded. The motion passed.

D. Oral Communication:

None.

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None.

III. Hoosier Academy, Governance and Organization

A. Mission Moments

Insight School of Indiana high school student, Gabriel Lewis, 11th grade.

B. Insight Renewal Update, Ms. Roth

The school has received correspondence from Ball State on the Insight renewal. The letter outlines four standards that align to and support the conditions Ball State has identified as critical in the conditional renewal letter from June. The school will be working with the coordinator from the Advanced (now Cognia), to coordinate a date for the one-day onsite visit.

C. EMO Evaluation Process Update, Mr. Bolter

The board completed the EMO evaluation and has submitted their responses to Lynn Black today, November 19th. The board needs to begin review of their availability to schedule the working session with K12 leadership team.

II. Hoosier Academy, Financial, Legal, and School Operations

A. Financial Report, Enrico Rudolph

The prior forecast vs. the current forecast:
Revenue/Funding:
- (162k) funding decrease, due to low enrollment numbers - 110 Students for INDY and 827 students for Insight as of count date
Expenses:
- Teacher expense increase due to realignment of headcount between cost lines
- (25k) student expenses increase due to K12 invoice adjustment (higher enrollment after count date)
- Administration and Governance/Technology inline with funding and the decrease is mostly due to the realignment of headcount between cost lines
- Technology expenses inline with funding

The FY20 budget vs. the current forecast:

Enrollment:
- Average enrollment down by 104 students

Revenue/Funding:
- (1,016k) funding decrease due to low enrollment

Expenses:
- Teacher expense increase due to HC realignment
- Student Expense decrease due to K12 invoice adjustment

- Student and Family Services increase due to higher enrollment
- Administration and Governance inline with decreased funding / Decrease due to HC realignment
- between cost lines
- Technology expenses inline with decreased funding
- Insurance / Facilities / Other expenses decrease due to depreciation adjustment

According to the EMO, the school must of 1/12 of prior year cash flow excluding K12 and restricted funds.

Mr. Meyer motioned to accept the October financials subject for review and audit. Mr. Giltner seconded. Mr. Meyer stated that the finance committee has reviewed the vouchers and found nothing unusual; and motioned to accept the October 2019 vouchers for Insight and Indy for audit. Mr. Giltner seconded.

B. Community Report

See attached report.

Family Engagement Coordinator, Christina Ingram, highlighted the events that have taken place around the state.

The board would like to see the number of LC's that since including LC's that need support due to lack of engagement and those that have completed the courses.

The board would like to know and see what can be offered to LC's that need and want more resources because they are engaged and might need support teaching higher level skills and concepts.

C. Enrollment Report

The October total enrollment for Hoosier Indy is 127 for grades K-8. The October total enrollment for Insight is 974 for grades 7-12.

The retention rate for November is 67% at Hoosier Indy and 94% at Insight.

Starting Group	August Retention	September Retention	October Retention	November Retention
Enrolled	134	17	19	15
Withdrawals	38	10	10	5
Retention Rate	72%	26%	41%	67%

Starting Group	August Retention	September Retention	October Retention	November Retention
Enrolled	804	161	156	66
Withdrawals	176	88	58	4
Retention Rate	78%	45%	63%	94%

D. Operational Update and Compliance Report

State Reporting Update:

Year	Report Name	Final Submit Date	Status
2019	Evaluation (SPED)	7/19/2019	Complete
2019	Termination (SPED)	8/1/2019	Complete
2019	Real Time	8/16/2019	Complete
2019	Homebound/Hospitalized	8/31/2019	N/A
2019	Title I	9/16/2019	Complete
2019	Dual Credit Completion	9/20/2019	Complete
2019	Graduates	10/4/2019	Complete
2020	Membership	10/4/2019	Complete
2019	Termination (SPED)	10/4/2019	Complete
2020	WVDA TL (Grades KG-13)	10/14/2019	N/A
2020	Curricular Materials (TB)	10/31/2019	Complete
2020	Pupil Enrollment (uses RT & EM data)	11/8/2019	submitted; final signature due 11/15
2020	Curricular Material Assistance	11/12/2019	Complete
2020	Certified Employee	11/15/2019	In progress
2020	English Learner & Immigrant	11/15/2019	In progress
2020	Noncertified and Other Personnel	11/15/2019	In progress
2019	Educator Ratings	11/29/2019	
2020	LEARN: Biology ECA (Grades 7-12) Winter	12/20/2019	
2020	STEP: Grad 10 First Time Testers	12/20/2019	
2020	Special Education	12/20/2019	

Ball State Office of Charter Schools Update:

9/15/2019	Monthly Student Suspension/Expulsion Report	submitted	due
10/15/2019	Quarterly Report (within 30 days of EOQ - April 30, July 30, October 30 and January 30)	submitted	due
10/30/2019	RS Form 390 (due on the 15th day of the 5th month following the end of the tax year)	submitted	due
11/15/2019	Indiana NP-20 (due on the 15th day of the 5th month following the end of the tax year)	submitted	due
12/15/2019	School Health Report	submitted	due
	Restraint/Seclusion Incident Report	submitted	due
	Projected Budget	submitted	due
	School Calendar	submitted	due
	Projected Enrollment	submitted	due
	Enrollment Report (due after May 31)	submitted	due

E. Personnel Report

The board has seen and reviewed the personnel report and did not have any follow-up questions.

III. Hoosier Academy, School and Student Outcomes

A. Continuous Improvement Plan Academic and Student Support Services Report

See attached reports for CIP.

5 certified CTE teachers, 8 pathways, and as of November 12th, 146 active 9th grades, 50 have identified a CTE pathway; and 96 9th grades need an identified pathway. The timeline that the school has in place to achieve the January 31st deadline:

- 11/26, pathway discussion, survey released

- 12/3, survey completed
- 12/10, CTE pathways updated in Totalview Action

The pass rates for 12th graders in CTE, CAPS Experience, 61% and CAPS Portfolio, 73% and average pass rate for both classes is 67%.; and the course passing rates are 64%. The school is

B. Beginning of Year Assessment Data

The school provided the board with data on the full academic year students; those that were with Hoosier as of August 2018, to identify their beginning of year NWEA scores.

The board would like to see computer/tech support data so that Mr. Giltner can share out to the board the findings.

V. Board Development

A. Items for next month:

Next Board meeting is December 17, 2019, Caito Dr. at 6:00pm.
 Being no further business, the meeting adjourned at 7:12pm
 Signatures for Approval of the November 19, 2019 Minutes.

Michelle Study-Campbell
 Michelle Study-Campbell, Board President

George Giltner
 George Giltner, Board Secretary

Date _____
 Date 12-16-19



Insight School of Indiana

BSU - CIP

November 2019

Fall 2019 CTE Pathways

8 different pathways as follows in 3 concentrated clusters;

6 pathways in the *Business and Marketing* cluster:

- Accounting
- Entrepreneurship
 - *Business Management*
 - *Entrepreneurship*
- Marketing
 - *Hospitality and Tourism*
 - *Marketing Management*
 - *Marketing Sports and Entertainment*

1 pathway under the *Health Sciences/Health Occupations* cluster:

- Health Careers Specialties

1 pathway under the *Information Technology* cluster:

- Computer Science

Staffing

- 5 CTE teachers

As of 11/12/2019 – 146 Active 9th Graders 2023 Cohort

50 (34%) 9th Graders Have Identified a CTE Pathway

- 31 (62%) Business and Marketing Cluster
 - *21 Business Administration*
 - *1 Accounting*
 - *2 Business Management*
 - *1 Marketing Sports and Entertainment*
 - *6 Hospitality /Management/Human Services*
- 16 (32%) Information Technology – Computer Science
- 3 (6%) Health Sciences – Health Careers Specialties

96 (66%) 9th Graders Need An Identified Pathway

- 91 Students began on 8/6 – Present

Timeline:

11/26 – Pathway Discussion – Survey Released

12/3 – Survey Completed

12/10 – CTE Pathways updated in TVA

CTE – 12th Grade Pass Rates

Capstone Student Data - Two courses: Experience and Portfolio

CAPS Experience: 61% pass (dropped due to students missing deadline to submit timesheets)

CAPS Portfolio: 73% pass (Students out for IStep testing – negative impact on work completion.)

Average pass rate, both classes (mostly same students): 67%

One student on medical leave, will need to retake both courses.

November

