

Hoosier Academy, Inc.  
Board Meeting Minutes  
November 17, 2020

Upon determining the presence of a quorum, Board President, Michelle Study-Campbell, called the meeting to order at called the meeting to order at 6:00P.M. TUESDAY, November 17, 2020.

Board President Study-Campbell read the Board Mission: 1) make sure that our school accomplishes the outcomes it was chartered to produce (i.e. student achievement) and 2) Make sure that nothing illegal, unethical, or imprudent occurs.

Name	Present	Absent	Arrived Late	Departed Early	Electronic Participation
Michelle Study-Campbell	✓			7:28PM	
Gary Meyer	✓				
Maurice Boler	✓		6:04PM		
Jayne Short-DeLeon	✓				
Peter Pizarro	✓				
Anya Janeway-Brown	✓				

Others in Attendance:

K12 Representatives	HA Staff	Community Members
Darren Reed Enrico Rudolph Todd McIntire Miranda Tolentino Sue Fries Patsy Woods Angie Baker Julia O’Sullivan Christina Ingram Tracy Thatcher	Lynn McCoy Andrea Dammier Gena Franklin Tori Harris Avory Freund Toni Beriault Carla Gelhausen	Mea Noble Amanda Cox

***B. Guest Introductions and Introduction of New Board Members***

***C. Approval of the October 27, 2020 Board Meeting Minutes:***

Ms. Study-Campbell presented the October 27, 2020 minutes. Mr. Meyer motioned to approve the October minutes as presented. Ms. Short-DeLeon seconded.

Roll Call: Michelle Study-Campbell, yes; Gary Meyer, yes; Maurice Bolder, yes; Jayme Short-DeLeon, yes; Peter Pizarro, abstained; Anya Janeway-Brown, abstained. The motion passed.

***D. Adopt Board Agenda for November 17, 2020 Meeting:***

Ms. Study-Campbell presented the November 17, 2020 board meeting agenda. Mr. Meyer motioned to approve the November 17, 2020 board meeting agenda as presented. Mr. Boler seconded.

Roll Call: Michelle Study-Campbell, yes; Gary Meyer, yes; Maurice Bolder, yes; Jayme Short-DeLeon, yes; Peter Pizarro, yes; Anya Janeway-Brown, yes. The motion passed.

***E. Oral Communication:***

**II. Hoosier Academy, Governance and Organization**

***A. Mission Moment***

Insight School of Indiana Student, Aden Funk.

***B. Resolution 2020-15, Adopt Calendar Year 2021 Health Benefits***

Ms. Study-Campbell presented Resolution 2020-15, Adopt Calendar Year 2021 Health Benefits.

Mr. Meyer motioned to approve Resolution 2020-15, Adopt Calendar Year 2021 Health Benefits. Mr. Meyer shared that Insperity does the school's Human Resources along with health benefits. The school shares the cost with the employees. Insperity has provided the new rates for this year, and there has been an increase from 9%-13%. The school will continue to contribute the same percentages as last year. Ms. Short-DeLeon seconded.

Roll Call: Michelle Study-Campbell, yes; Gary Meyer, yes; Maurice Bolder, yes; Jayme Short-DeLeon, yes; Peter Pizarro, yes; Anya Janeway-Brown, yes. The motion passed.

***C. Hoosier Academy K-8 COVID Update, Miranda Tolentino***

Ms. Tolentino provided an update to the Board on Hoosier Indy's re-opening plan. The enrollment for Hoosier Indy has been holding around 140. November 9<sup>th</sup> was the first cohort group to return to the building. There were six 4<sup>th</sup> grade students who selected the return to the building option. There were seven in the virtual option. The students wore their masks with no trouble, had lunch in the classroom, arrival and dismissal went smoothly as well. The cleaning services with We Care Cleaning have also begun and are amazing. They are around the building multiple times, wiping off doorknobs, and high touched areas.

November 16<sup>th</sup> was our second week back with the 4<sup>th</sup> graders and there were four students who attended in person. Next Monday we are scheduled to have the seven 3<sup>rd</sup> grade students join the 4<sup>th</sup> graders in person.

Ms. Tolentino also provided an update on the staff for the Hoosier Indy building. Currently there are four elementary teachers and two middle school teachers. We are interviewing and had a first round today for a 6<sup>th</sup> grade teacher, and hopefully will continue to have a 2<sup>nd</sup> grade teacher join in January.

Ms. Study-Campbell stated that since last week the school, leadership, and legal counsel have been in conversation regarding the Marion County public order regarding student return to remote learning no

later than November 30<sup>th</sup>, and to return to the classroom no earlier than January 15, 2021. Ms. Tolentino recommended to not bring in the scheduled second cohort of students, and to begin virtual learning November 23<sup>rd</sup>. Teachers are also able to return to working remotely rather than reporting to the building to teach during the virtual days.

Legal counsel has put together a resolution based on the recommendation from Ms. Tolentino with returning the hybrid school to all virtual learning effective November 23, 2020, and continuing through January 15, 2021, unless otherwise directed by the Board. The resolution does not outline the expectation for teachers, as that decision is more administrative and something that the Board does not need to decide on.

Ms. Tolentino stated that if a teacher wants or needs to get into their classroom, that they can and will coordinate with Ms. Thatcher. The cleaning company is aware of the Marion County order and will be starting back up in January.

Mr. Meyer motioned to approve Resolution 2020-16 Regarding Modified Instructional Method for Hoosier Academy-Indianapolis. Mr. Boler seconded.

Roll Call: Michelle Study-Campbell, yes; Gary Meyer, yes; Maurice Bolder, yes; Jayme Short-DeLeon, yes; Peter Pizarro, yes; Anya Janeway-Brown, yes. The motion passed.

#### ***D. Cleaning Update***

Ms. Tolentino provided the cleaning update in her Hoosier Academy K-8 COVID update.

#### ***E. Hoosier Academy Indianapolis Charter Renewal Update, Miranda Tolentino***

Ms. Tolentino provided the Board with an update and a draft timeline of the Hoosier Indy charter renewal. The goal is to be able to submit the completed Hoosier Indy renewal the week of December 18<sup>th</sup>.

Todd McIntire provided a brief update on the Head of School position. K12 is actively searching for an interim Head of School to get into the role quickly. In the meantime, Hoosier Indy principal, Randi Tolentino has been the point of contact of any issues that are schoolwide. The K12 regional team has been working with the school on all issues.

### **III. School and Student Outcomes**

#### ***A. Academic and Testing Update, Miranda Tolentino***

Ms. Tolentino provided an overview of the assessments the school uses; NWEA, MindPlay and Ascend, as well as an update on student participation for those high school senior students needing to re-take a state assessment.

#### ***B. Continuous Improvement Plan CTE Update, Sue Fries***

Dr. Fries provided an update on the number of CTE courses offered; tracking of the Freshman identifying their pathway; continuing to track the 2022 cohort; senior pass rates; and staffing update.

### November 2020 CTE Clusters/Pathways

**CTE courses offered this term**

- Caps Work Experience (Work-based learning) - 45 seniors enrolled (includes work, service and project-based)
- Caps Work Sample (Portfolio) – 58 seniors enrolled
  - Twenty students are currently enrolled in both CAPS courses, so there are a net of 83 seniors currently using Pathway to graduate fall 2020 or spring/summer of 2021. Will repeat both classes in spring.
- Other CTE courses: There are a total of 148 seniors taking at least one CTE course this term..
- Best news of the day:
  - All but two senior pathway students enrolled in Work Experience this term have been placed in their work-based learning experience (working or volunteering)
  - Our submission of \$99,100 in federal/state Perkins iv funding was approved by IDOE. Previously, our CTE courses were not eligible because they are online. Due to the pandemic, Indiana is allowing a limited number virtual online courses to qualify.

**For current freshmen (2024 Cohort)**

As of 11/13/2020 – 93 Active 9<sup>th</sup> Graders in 2024 Cohort  
81 9<sup>th</sup> Graders Have Identified a CTE Cluster (87%)

- 33 (27%) Business and Marketing Cluster
  - 18 (21%) Entrepreneurship, 15 (17%) Management
- 21 (24%) Information Technology – Computer Science
- 28 (29%) Health Sciences Cluster –
  - 3 Health Careers Specialties (3%)
  - 9 Biomed (10%)
  - 16 Nursing (18%)
- New freshmen have not yet selected pathway – 5.5%
- Does not include Certificate of Completion students who are ineligible for pathway graduation.

**Pass Rates – Seniors in CTE Courses**

- Overall Pass Rate for CTE Courses is 50%
- Overall Fail Rate for CTE Courses is 50%
- Failing one CTE Course is 34%
- Failing more than 1 CTE Courses is 16%

### Fall 2020 CTE Clusters/Pathways

**For current sophomores through seniors**

8 different pathways in 3 concentrated clusters;  
5 pathways in the *Business and Marketing* cluster:

- Entrepreneurship
  - Business Management
  - Entrepreneurship
- Marketing
  - Hospitality and Tourism
  - Marketing Management
  - Marketing Sports and Entertainment

3 pathways under the *Health Sciences/Health Occupations* cluster:

- Health Careers Specialties, Nursing, and Pharmacy.

1 pathway under the *Information Technology* cluster:

- Computer Science

CTE courses offered this term in addition to the Capstone Pathway (Portfolio & Experience)

- Entrepreneurship
- Marketing
- Intro to Health Sciences; Health Science 1
- Intro to Computer Science; Computer 1
- Preparing for Career/College
- Nutrition and Wellness
- Personal Finance
- Interpersonal Relationships

**Staffing**

- CTE Teachers: Two open positions. Low overall pass rate is due in part to unexpected departure of CTE teachers and delay in reassigning classes
- Other key drivers of fail rate are attendance, low participation/engagement and missing assignments.

Counselors have met with freshman one-on-one, and Dr. Fries is working on sending out an interest survey to the students.

### C. Course Offering Interest Survey Update, Sue Fries

CTE Coordinator, Connie Smith provided an update on the recent changes for the 2023 cohort

### Pathway Graduation – Changes for 2023 Cohort

1

**HIGH SCHOOL DIPLOMA CREDITS (Choose One)**

- Core 40
- General
- Honors or Technical

No Change Here

2

**EMPLOYABILITY SKILLS (Choose One)**

- Work-Based
- Service-Based
- Project-Based

No Change Here

3

**POSTSECONDARY READINESS (Choose One)**

- Industry Certification
- ASVAB
- ACT/SAT
- Dual Credit Courses
- **Previously 6 Credits of Concentrator Courses: NOW IS 2 ADVANCED COURSE.**

HERE is the CHANGE!

## Summary of Most Notable Changes

- Pathway Graduation (in lieu of passing ISTEP) has been an OPTION in past; will be required for ALL students in 2023 and later cohorts (current sophomores)
- Evidence of "Postsecondary Readiness" has been six CREDITS in any CTE courses with C average. New requirement is TWO advanced courses (not credits)
- Work-Based Learning presently not required to match elected Pathway; now jobs/internships/service/projects MUST align to Pathway.
- (HOT off the press) The Governor's Workforce Cabinet (formerly IDOE) is continuing to make changes to this program and requirements/opportunities. The November 2020 monthly update noted:
  - The Perkins V Pathways is being revised with new name of "Next Level Program of Study" (NLPS) which is changing the content and name of pathways, as well as approved courses, courses titles and course numbers.
  - More info will be available at seminar on Nov. 18, 2020.

## State of Indiana Options by Cohort Year

- Transitioning to Next Level Programs of Study: The Office of CTE encourages schools to transition to the NLPS courses as soon as possible because of the inherent benefits of the new and redesigned courses. However, schools will have the option to allow student cohorts to use any of the following options to earn concentrator status or complete a pathway. ☐
- The **Class of 2022** (current juniors) may use Perkins IV pathways, or opt into Perkins V pathways with either current courses or NLPS courses. ☐
- The **Class of 2023 & 2024** (current sophomores and freshmen) must use Perkins V pathways, with either current courses or NLPS courses. ☐
- The **Class of 2025** (current 8<sup>th</sup> graders) must use Perkins V pathways with NLPS courses.

### ***D. Student Support Services Report, Angie Baker***

Ms. Baker provided the strong start data for Insight and Indy.

## **IV. Hoosier Academy- Financial, Legal and School Operations**

### ***A. Financials, Enrico Rudolph***

Mr. Rudolph presented the October financials.

Prior Forecast vs. Current Forecast 4+8:

#### **Revenue/Funding:**

- \$272k Revenue increase due to enrollment for HAINDY and higher retention for ISIN

#### **Expenses:**

- Teacher expense decrease due to open positions
- Student expenses inline with enrollment
- Administration and Governance inline with funding
- Technology expenses inline with funding

Budget FY21 vs. Current Forecast 4+8:

**Revenue/Funding:**

- \$741k Revenue decrease due to enrollment

**Expenses:**

- Teacher expense decrease due to open positions
- Student expenses inline with funding
- Administration and Governance: inline with funding and admin staff moved from teacher expense to correct line (40k)
- Technology expenses inline with funding
- Other expenses: 17k IT cost moved to correct line for teacher laptops (teacher expenses)

**Restricted Funds Overview:**

Restricted Funds (4+8)	Grant Total	Expenses Incurred	Expenses Reimbursed	Open Reimbursements	Remaining Balance	Allocation
<b>Hybrid</b>						
Title I - 18-20	\$74,342	\$48,502			\$25,840	Salaries (2x Interventionists) + Benefits, Licenses and Stipends
IDHS Secured School Safety Grant (09/20 - 08/21)	\$23,285				\$23,285	Salary for Security Guard
IDEA 18-20	\$52,967	\$45,024	\$40,165	\$4,859	\$7,943	Salaries + Benefits, PD, Materials & Supplies
IDEA 19-21	\$52,967	\$19,610		\$19,610	\$33,357	Salaries + Benefits, PD, Materials & Supplies
<b>Total</b>	<b>\$203,560</b>	<b>\$113,135</b>	<b>\$40,165</b>	<b>\$24,469</b>	<b>\$90,426</b>	
<b>Insight</b>						
Title I - 18-20	\$162,712	\$162,712			\$0	Salaries (3x Interventionists + Grant Coordinator) + Benefits, Licenses and Stipends
IDEA 18-20	\$211,660	\$211,390	\$200,455	\$10,935	\$270	Salaries (Psych, Related Services + SPED) + Benefits, Non-Certified Salaries, PD, Materials & Supplies
IDEA 19-21	\$202,198	\$98,191		\$98,131	\$104,007	Salaries (Psych, Related Services + SPED) + Benefits, Non-Certified Salaries, PD, Materials & Supplies
<b>Total</b>	<b>\$576,570</b>	<b>\$472,292</b>	<b>\$200,455</b>	<b>\$109,066</b>	<b>\$104,278</b>	

Cares Act	Grant Total	Expenses Incurred	Expenses Reimbursed	Open Reimbursements	Remaining Balance	Allocation
Hybrid - Cares Act - FY21	\$61,063	\$42,773		\$42,773	\$18,290	Labor cost, cleaning and sanitation, social distancing measures, transportation etc.
Insight - Cares Act - FY21	\$133,271	\$460		\$460	\$132,811	Labor cost, cleaning and sanitation, social distancing measures, transportation etc.
<b>Total</b>	<b>\$194,334</b>	<b>\$43,233</b>	<b>\$0</b>	<b>\$43,233</b>	<b>\$151,101</b>	

FEMA	Grant Total	Expenses Incurred	Expenses Reimbursed	Open Reimbursements	Remaining Balance	Allocation
Hybrid - FEMA		\$13,624		\$10,218		Labor cost, cleaning and sanitation, social distancing measures, transportation etc.
Insight - FEMA		\$7,287		\$5,465		Labor cost, cleaning and sanitation, social distancing measures, transportation etc.
<b>Total</b>		<b>\$20,911</b>	<b>\$0</b>	<b>\$15,683</b>		

Mr. Meyer motioned to accept the October 2020 financials and submit them to the state subject to audit. Ms. Short-DeLeon seconded.

Roll Call: Michelle Study-Campbell, yes; Gary Meyer, yes; Maurice Bolder, yes; Jayme Short-DeLeon, yes; Peter Pizarro, yes; Anya Janeway-Brown, yes. The motion passed.

Mr. Meyer presented the Hoosier Indy and Insight October vouchers. They were discussed in the finance meeting and nothing unusual in the vouchers and motioned to approve the October vouchers subject for audit.

Mr. Meyer motioned to accept the October 2020 vouchers for both schools for audit. Mr. Boler seconded.

Roll Call: Michelle Study-Campbell, yes; Gary Meyer, yes; Maurice Bolder, yes; Jayme Short-DeLeon, yes; Peter Pizarro, yes; Anya Janeway-Brown, yes. The motion passed.

***B. Community Update, Christina Ingram***

No community report update.

***C. Enrollment Report, Julia O’Sullivan***

Ms. O’Sullivan presented the Insight Withdrawal and Enrollment:22withdrawal and 636 enrollment

### 2020-2021 Board Enrollment Report

<b>Starting Group</b>														
8/10/2020	853													
	<b>UG Approval</b>													
	0													
	<b>Withdrawals</b>													
	5	0												
8/17/2020	848	0	848	5								August	39.41%	
	<b>PFT Approval</b>													
	0													
	<b>Withdrawals</b>													
	108	0	0									Enrollment	WD	September
9/17/2020	740	0	0	740	108							87.26%		
	<b>DOCT Approval</b>													
	0													
	<b>Withdrawals</b>													
	82	0	0	0								Enrollment	WD	October
#####	658	0	0	0	658	82						88.92%		
	<b>NOV Approval</b>													
	0													
	<b>Withdrawals</b>													
	22	0	0	0	0						Enrollment	WD	November	
11/10/2020	636	0	0	0	0	636	22						36.66%	
	<b>Group Retention</b>													
	853	0	0	0	0	0	0	0	0	0	0	0	0	853
	217	0	0	0	0	0	0	0	0	0	0	0	0	217
	Retention Rat	75%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	74.6%
<b>2020-21 Total Withdrawals Overall:</b>		217	<b>Average Retention Rate:</b>		<b>93.06%</b>									
2019-20 Total Withdrawals Overall:		352	2019-20 Average Retention Rate		91.44%									
													2019-20 Overall Retention	72.60%

Hoosier Indy Withdrawal and Enrollment: 8 withdrawals and 140 enrollment

### 2020-2021 Board Enrollment Report

<b>Starting Group</b>															
8/10/2020	160														
	<b>UG Approval</b>														
	3														
	<b>Withdrawals</b>														
	15	0											Enrollment	WD	August
8/17/2020	145	3	148	15								90.80%			
	<b>PFT Approval</b>														
	14														
	<b>Withdrawals</b>														
	10	0	0									Enrollment	WD	September	
9/14/2020	135	3	14	152	10						93.82%				
	<b>DOCT Approval</b>														
	3														
	<b>Withdrawals</b>														
	13	1	5	1								Enrollment	WD	October	
10/22/2020	122	2	9	8	141	20						87.58%			
	<b>NOV Approval</b>														
	7														
	<b>Withdrawals</b>														
	6	0	2	0								Enrollment	WD	November	
11/10/2020	116	2	7	8	7	140	8						94.53%		
	<b>Starting Group</b>														
	160	3	14	9	7	0	0	0	0	0	0	0	0	163	
	44	1	7	1	0	0	0	0	0	0	0	0	0	53	
	Retention Rat	73%	67%	50%	89%	100%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	72.5%	
<b>2020-21 Total Withdrawals Overall:</b>		53	<b>Average Retention Rate:</b>		<b>91.70%</b>										
2019-20 Total Withdrawals Overall:		80	2019-20 Average Retention Rate		86.80%										
													2019-20 Overall Retention	61.40%	

Ms. O'Sullivan presented the Insight Year Comparison Enrollment:

Grade	July			August			September			October			November		
	18-19	19-20	20-21	18-19	19-20	20-21	18-19	19-20	20-21	18-19	19-20	20-21	18-19	19-20	20-21
K															
1															
2															
3															
4															
5															
6															
7	26	29	24	36	39	19	35	47	17	33	47	17	39	52	
8	79	104	73	79	105	66	79	118	56	78	119	54	79	118	
9	123	130	115	108	129	97	107	151	90	106	152	86	116	136	
10	166	235	151	153	239	140	178	266	130	177	254	121	156	231	
11	229	227	210	176	243	189	193	242	178	181	237	167	174	216	
12	267	198	281	219	163	245	217	166	222	192	165	204	178	161	
Total	890	923	854	771	918	756	809	990	693	767	974	649	742	914	

Hoosier Indy Year Comparison Enrollment:

Grade	July			August			September			October			November		
	18-19	19-20	20-21	18-19	19-20	20-21	18-19	19-20	20-21	18-19	19-20	20-21	18-19	19-20	20-21
K	11	9	21	11	8	23	11	8	16	12	7	14	11	7	
1	11	10	18	10	9	15	12	12	15	11	11	16	10	9	
2	14	12	11	9	14	8	9	13	8	8	13	9	8	12	
3	19	12	15	13	11	14	15	13	14	17	13	14	18	15	
4	11	13	20	10	14	14	11	15	14	11	15	15	11	12	
5	26	16	18	24	17	19	20	16	20	21	14	18	21	13	
6	15	19	14	12	16	12	12	20	11	12	20	10	14	19	
7	19	20	25	13	21	27	13	23	25	17	22	21	17	22	
8	16	14	21	14	13	24	14	14	24	13	12	23	12	10	
9	20	n/a	n/a	14	n/a	n/a	13	n/a	n/a	13	n/a	n/a	15	n/a	
10	20	n/a	n/a	16	n/a	n/a	19	n/a	n/a	19	n/a	n/a	18	n/a	
11	22	n/a	n/a	21	n/a	n/a	24	n/a	n/a	23	n/a	n/a	22	n/a	
12	22	n/a	n/a	17	n/a	n/a	16	n/a	n/a	16	n/a	n/a	14	n/a	
Total	226	125	163	184	123	156	189	134	147	193	127	140	191	119	

**D. Operational Update and Compliance Report, Julia O’Sullivan**

Ms. O’Sullivan provided a report for the Office of Charter Schools and the IDOE. Dropbox does provide screenshots for the Office of Charter Schools reports.

**E. Personnel Report, Nadina McFann**

The personnel report is reflecting those staff members that have been hired, are on leave, or have resigned since October.

Next Regular Board meeting is December 15, 2020, Caito Dr. at 6:00pm.

Being no further business, Mr. Boler motioned to adjourn the meeting at 7:38pm. Ms. Short-DeLeon seconded.

Signatures for Approval of the November 17, 2020 Minutes.

Michelle Study-Campbell, Board President



Gary Meyer, Board Secretary

Date

12/15/2020

Date



